

PROVIDERfiles

Forward Thinking ☯ Practical Solutions



Providerfiles

BE Engaging | BE Efficient | BE an Expert

EAP Expert Inc. @eapxpftware www.eapexpert.com

PROVIDERfiles uses the same encryption as your bank does to ensure ALL communications between you and your provider are strictly confidential.

PROVIDERfiles allows you to track all your EAP referrals on-line, in a secure, encrypted environment. Only you and your EAP have access to your client file information.



Provider Onboarding

Have providers easily sign-up to your network online through PROVIDERfiles.

Provider Credentialling

PROVIDERfiles automatically alerts your network when either their license or liability insurance is 30 days and 1 day away from expiration.

Online Case Management

Send case authorizations to providers online. Providers can enter session details and close cases. All session and case details entered in PROVIDERfiles, automatically syncs to your EAP Expert Database.

Organization Service Management

Send organization service and CISD authorizations to your providers to enter their service details online. All organization service details automatically sync to your database.

Provider Invoicing

Providers can invoice your EAP electronically for sessions and organizational services that have been entered into PROVIDERfiles.



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North American Headquarters - 7111 Syntex Dr., Mississauga, Ontario, L5N 8C3, Canada | 1.800.EAP.XPRT | T: 905.702.1380 | F: 905.702.1711 | sales@eapexpert.com

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Updated Features

- Better security – Built with security in mind from day 1
- Performance improvement – rebuilt to be scalable and robust.
- A new fresh look that is modern and clean
- Mobile friendly web application – no desktop or laptop – no problem!
- A simple and straight forward migration from the current PROVIDERfiles application (no data loss)

New Features

- Group Provider support
- Required fields set by the EAP. No more missing data!
- Ability to make fields Read-Only
- Dynamic column (visibility, mandatory, read only) controlled by EAP from Expert application
- Send authorizations to multiple providers - First provider to accept will get the Authorization

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